March 24, 2008

OFFICE OF BUSINESS AFFAIRS MEMORANDUM No. FY08-27 Distributed via Campus Email

TO: See Attached Distribution List

FROM: Mary Lee Hodge

Vice President of Business Affairs

RE: Hazardous Chemical Inventory

On October 4, 2006 President Bust signed the Department of Homeland Security (DHS) Appropriations Act of 2007. This act provides the DHS with the authority to regulate the security of high-risk chemical facilities.

Appendix A to the Chemical Facility Anti-Terrorism Standard lists approximately 300 hazardous chemicals and Screening Threshold Quantities (STQ) (see attached). All Universities have been tasked to report any chemical it possesses if it appears on the hazardous chemical list.

By February 1, 2008, please return a completed listing of any of these chemicals by name, amount, and storage location (building and room) on the attached form. If your department or college possesses none of these chemicals, a negative report is requested.

xc: Dr. George C. Wright

Dr. E.J. Thomas-Smith Mr. Fred Washington

MLH: pgs

Hazardous Chemical Inventory Chemicals of Interest

Name Of Chemical of Interest	Amount	Storage/Location (Building/Room#)
If there are no chemicals to report, state "NONE TO REPORT".		
Date of Inventory	Inventory Official	
Department/Lab	College	
Certifying Official	Signature	
Email Address		
Telephone#		

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