

## The Texas A&M University System

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## FAMIS User Manuals and Guides

The following is a list of manuals and guides available for our FAMIS users. These documents will assist you in accessing and utilizing the various modules in FAMIS.

**If you have a FAMIS User ID you may click on the "On-Line Manuals" button below to view and print the web version of our manuals and guides.**

[On-Line Manuals](#)

### FRS Module

ACH

Accounts Payable

Accounts Receivable

Annual Financial Reporting (AFR)

Approvers

Bids & Commodities

Budget Preparation

Budget Reports

Departmental Accounting

Departmental Budget Request (DBR)

Departmental Correction Request (DCR) Guide

Enterers

Entire Connection

FAMIS Interface with TINS

Financial Accounting

Invoicing

Payroll:

Employee Payroll Action (EPA)

Payroll Distribution

Payroll Encumbrance

Payroll Interface

Preliminary Fixed Assets

Purchasing

Receivers

Reconciliation Processes  
Routing & Approval  
System Control Screens & Tables  
Transfer Department Property (TDP) Guide  
USAS/FAMIS  
Vendor Information  
Year-End Procedures  
1099/W2 Maintenance & Inquiry

## **FFX Module**

Fixed Assets

## **GCP Module**

General Construction Projects

## **SPR Module**

Sponsored Research Projects  
Sponsored Research Proposals